

# 2019 ESHS YEARBOOK SENIOR PHOTO INFORMATION

Dear Class of 2019:

**All senior yearbook photos MUST be turned in by 11/2/2018 (Friday, Nov. 2)**

(Seniors ads/dedications will be due 11/19/2018. More information to come regarding this.)

## PHOTOS MUST BE:

- Actual file, no screenshot  
(preferred 300 dpi)
- Digital JPEG, TIFF
- Vertical
- Color photo
- Head and shoulders ONLY (no hats)
- No hands/legs
- No props/pets/others in photos
- No logos on clothing
- No revealing clothing
- No distracting background

## STEPS:

- ❑ Submit one photo digitally, either on a CD or via e-mail: [jsinclair@epsne.org](mailto:jsinclair@epsne.org). We are all digital. Photos we scan will not have the same picture quality as photos submitted digitally. Photos may also come directly from the photographer.
- ❑ Submit the same photo to [editor@dcpostgazette.com](mailto:editor@dcpostgazette.com) for inclusion in the DC Post Gazette spring graduation issue.

*\*Any photos submitted AFTER Nov. 2, may not be included in the yearbook, but we can use the Lifetouch photo taken, or the yearbook staff will take a photo of your student. If you have any questions or unique circumstances regarding this deadline, please email me at [jsinclair@epsne.org](mailto:jsinclair@epsne.org); we can work out a plan to get a photo in the book!*

\*\*\*\*\*IMPORTANT\*\*\*\*\*

YEARBOOK PHOTOS SUBMITTED ARE ONLY FOR YEARBOOK. We cannot give your photo out to other publications. If you wish to submit a photo for publication in the senior edition of the Douglas County Post Gazette for their graduation issue, you will need to do that separately (as noted in step 2 above). When I confirm that I got your yearbook photo this fall, I will reply that you please send the photo to the paper, too. Please email the photo to [editor@dcpostgazette.com](mailto:editor@dcpostgazette.com) or drop off a hard copy at the DC Post Gazette by the deadline above.

Sincerely,

Jen Sinclair, Yearbook adviser

[jsinclair@epsne.org](mailto:jsinclair@epsne.org)

**\*\*As a reminder, yearbooks can be purchased online at [HTTPS://yearbookforever.com](https://yearbookforever.com). DON'T MISS OUT ON YOUR SENIOR'S FINAL HIGH SCHOOL YEARBOOK! ☺\*\***

